

**Town of Ulen Town Council Meeting – 1/28/25 UNAPPROVED**

<b>Meeting Time and Location</b>	<b>Attendees (Council Members)</b>		
Notification Posted: Y	<b>P</b>	<b>N</b>	<b>V</b> <i>(Check present, not present, or virtual attendance)</i>
Date and Time: Jan. 28, 2025 6:00	X		Mark Ransom
Location: Ulen Country Club	X		Jennifer Jones
<i>Recorded minutes compiled by:</i> <i>M. Herny</i>	X		Sheryl Cassis
	X		Mary Ann Herny
<b>Attendees (Other)</b>			
Bob Clutter	Charlotte Frandsen		
Joe Newsom	Kent Frandsen		
Adam Dehart	Ina Schilling		
Dave Chance	Helen Million		
Steve Million	Dave Cannon		
Margi Walters	(one additional resident did not sign in)		

**Call to Order**

The meeting was called to order at 6:00pm.

**Planning and Zoning Project Update**

Bob Clutter and Kent Frandsen from the Plan Commission opened the Public Meeting with a brief review of the status of our planned ordinance.

There were a number of questions asked and answered on the following topics:

- Questions were asked about clarifying some wording.
- The section addressing rentals was discussed. The Commission was asked to clarify the definition of short term versus long term rental.
- Additional clarifications were requested about fencing restrictions. It was agreed that some earlier comments on this topic were inadvertently deleted (in particular, the section about fencing not being any closer to the road than the front façade of the house. The Commission agreed that needed to be re-inserted.
- Early discussions about outdoor burning were not included. Residents agreed that some restrictions were necessary, and the Commission was asked to include the appropriate language from our earlier discussions.
- Definitions of accessory buildings were clarified.
- Questions were asked about the fees mentioned, and what those fees would cover. Wording was suggested to ensure clarity that fees cover costs the town will incur in issuing permits.

The Planning Commission agreed to make these changes and then voted to send the updated document as its final recommendation to the Town Council, subject to the changes discussed. The vote carried unanimously.

**Old Business**

**Treasurer’s Report**

- Prior meeting minutes (from the meeting in early December of 2024) were approved and signed.
- Since no meeting was held in November, both the November and December reconciled financials were presented and approved. Vouchers were approved and signed for a number of invoices that needed to be paid in November, December and January. Large receipts included the December Settlement check from the County; large disbursements included payment for work on the entryway. The receipts and disbursements were as follows:

<b>November Receipts</b>	<b>November Disbursements</b>
\$7,699.83	\$5,650.48
<b>December Receipts</b>	<b>December Disbursements</b>
\$38,069.17	\$33,225.83
<b>Ending Balance in November</b>	
\$469,187.84	
<b>Ending Balance in December (End of Year)</b>	
\$474,031.18	

- Ms. Heryn also submitted a preliminary Annual Financial Report for review, and the State’s notification of estimated tax revenue for 2025.
- She also provided a report on investments made in 2024 and discussed her recommendation that the \$70,000 CD that was recently redeemed be moved to the Money Market account, which is currently paying higher interest than the investment firm’s cash account. In the coming weeks she will explore other investment options for these funds.

Entryway

No update was offered, since further work will be delayed until spring.

Grant Funding

The Community Crossroads grant application for road resurfacing is ready for submission. Mr. Parks will work with Ms. Heryn to upload the appropriate information and documents.

Lead Pipes

No update was offered on this topic.

New Business

Security Cameras

Kent Frandsen suggested that given the number of burglaries and theft being seen recently in Boone County, we may wish to consider adding cameras at entrances to the community. Ms. Heryn noted that our Public Safety Fund has a healthy balance, as our only use of that fund has been for fire protection, the cost of which will not change for two more years. Mr. Ransom has contacts with several security services, and will begin discussions to see what the approximate costs might be.


*Clerk Treasurer Training*

Ms. Hery reminded the council that the State requires clerk-treasurers to complete 36 hours of training over the first three years in office. Given that much of the online training offered is not relevant for a small town like Ulen, Ms. Hery will likely need to attend ILMCT (Indiana League of Municipal Clerks and Treasurers) events to meet the requirement. The Town Council unanimously approved the request.

**Adjournment**

The meeting was adjourned at approximately 7:30.

**Approvals:**

Council Member Approvals:	
Attested by Clerk Treasurer:	
Date Approved:	