

## Town of Ulen Town Council Meeting – November 21, 2023

Meeting Time and Location	Attendees (Council Members)			
Notification Posted: Y	P	N	V	<i>(Check present, not present, or virtual attendance)</i>
Date and Time: November 21, 6:30	X			Mark Ransom
Location: Ulen Country Club	X			Jennifer Jones
<i>Recorded minutes compiled by: Mary Ann Herny, Clerk-Treasurer</i>	X			Jason Jones
	X			Mary Ann Herny
Attendees (Other)				
Sheryl Cassis			Bob Burgun	
Margi Walters			Chase Newsom	
Joe Newsom			Luanne Lewis	
Helen Parks			Steve Lewis	
Kent Frandsen			Charlotte Frandsen	
Scott Hutcheson				

### Call to Order

The meeting was called to order at 6:30.

### Planning and Zoning Project Update

The council continued to collect and notarize signatures. 18 signatures have been collected so far.

### Old Business

#### Treasurer's Report

Prior meeting minutes were approved and signed for the October meeting.

Reconciled financials were provided and reviewed for October.

Vouchers were signed for office supplies and stone to be used for repairing circles, totaling \$1,344.53.

#### Waste Management

Mr. Ransom discussed the outstanding amount due to Waste Management (according to our calculations) and the amount being billed. According to our sales representative, a dumpster being used in the construction of a private residence has been billed to the town. Conversations are ongoing, but the council members agreed that we should pursue a new agreement based on an estimate from Priority Waste.

#### Electrical Issues

No update was provided about securing 811 service for the town.

#### Ongoing Landscaping Care

Mr. Ransom reported that the second vendor contacted declined to work on the entrance design project, although he offered to consult about the history of the project if needed. Mr. Jones wished to review the contract and had some questions. Mr. Ransom and Ms. Jones discussed the need to begin the planning in this fiscal year as money was available and we will want to be ready to begin implementation as soon as possible in the spring. It was moved and seconded to engage DesignLife for



the \$6,000 of preliminary work, with the understanding that implementation activities will involve additional vendor estimates.

SBOA Audit and Reports

Ms. Herry reported that the examiner is requesting additional documentation, since annual reports were revised based on original findings.

Clarity Capital Consulting provided a contract for assisting with the development of the town's capital assets report. The Council approved this agreement, which covers up to \$3,000 of consulting work over the next year.

Street Damage

It has been determined that the hole in the road contains landline phone connections. Mr. Ransom has contacted AT&T for advice about how to reinforce the "brick box" around these wires so that the road may be repaired. Mr. Steve Lewis has offered to assist in finding a contractor able to both repair the box, repave the road, and replace the manhole that offers access to the phone lines.

Roundabout Repairs

Mr. Newsom and Mr. Ransom received an estimate for decorative stone and labor for the necessary circle repairs. Repairs will be started as soon as the stone is purchased.

Leaf Pickup

The Council confirmed that two more weeks of leaf pickup are expected.

New Business

Sewer Line

Mr. Frandsen noted that the sewer bypass, which was constructed under his home many years ago, appears to have never been connected. This needs to be corrected. The Council will research the details of the work and unearth whatever records that may have been retained.

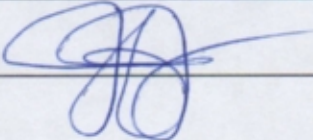
Credit Application for Menards

Ms. Jones has provided a credit application for Menards, with the suggestion that we open an account for small maintenance-related purchases. The Council agreed to complete and submit this application. Ms. Herry noted that a similar request to Staples was denied, as the Town has not historically held credit with retail stores and we therefore have no credit record to speak of.

Adjournment

The meeting was adjourned at approximately 8:15.

Approvals:

Council Member Approvals:	Mark Ransom
	



Attested by Clerk  
Treasurer:

*Mary Lambert*

Date Approved:

12/~~18~~<sup>19</sup>/2023