

## Town of Ulen Town Council Meeting – September, 2024

Meeting Time and Location	Attendees (Council Members)			
Notification Posted: Y	P	N	V	<i>(Check present, not present, or virtual attendance)</i>
Date and Time: September 24, 2024, 6:30	X			Mark Ransom
Location: Ulen Country Club	X			Jennifer Jones
Recorded minutes compiled by: M. Herny	X			Sheryl Cassis
	X			Mary Ann Herny
Attendees (Other)				
Bob Clutter				Steve Lewis
Mallory Kaehr				John Garber
Patsy Smith				Joe Newsom
Sue Ritz				Chuck Ritz
Adam Dehart				Kent Frandsen

### Call to Order

The meeting was called to order at 6:30.

### Planning and Zoning Project Update

The Plan Commission met prior to this meeting. Minutes were prepared by the Plan Commission Secretary and are available in a separate document.

### Old Business

#### Treasurer's Report

- Prior meeting minutes (from the meeting in August of 2024) were approved and signed.
- Reconciled financials were presented from August and approved. Vouchers were approved and signed for invoices. Total of all account balances at the end of August was \$464,919.25, including checking, money market and investment accounts. Receipts for July were \$8,534.05, and disbursements totaled \$2,817.00.

#### 2025 Budget

The budget was presented (with no changes made from last month) with a draft ordinance adopt the 2025 Budget. The budget was adopted unanimously, and the ordinance was signed by all Council members. Ms. Herny will upload the executed ordinance and submit the final budget to the SBOA within five days as required.

#### Entryway / Grant Funding

Ms. Herny provided a status update on entryway work. She reported having met with Mr. Messenger and Mr. Smoot to coordinate removal of bushes and beginning work on purchasing and installing plants along Country Club Road. Mr. Smoot will assist the Town by preparing a list and an estimate of required

materials for the work, and by checking to see if the Country Club's discount with vendors may be applied. Once materials for irrigation are purchased, his team will begin by installing irrigation lines and a hose outlet from the park crosswalk at Ulen Boulevard to the main entry intersection. Weather permitting, he will then assist with planting the hedge bushes along that stretch. Mr. Messenger agreed to have his team help if there are additional labor needs on shared borders that the park staff can provide.

Ms. Heryn agreed to begin working on an RFP for the construction of the sign. Since it is a more costly element in the project, the town will request bids for this work. The goal will be to have a vendor selected over the winter so that installation can begin in the spring of 2025.

No updates were given on grant funding for this work.

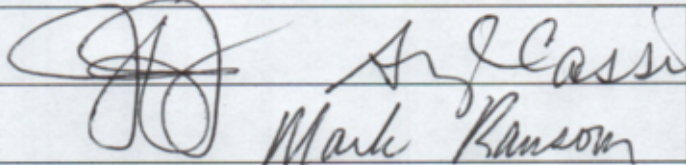
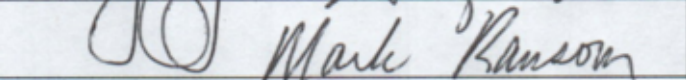
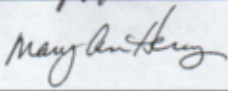
Recording public meetings

Ms. Heryn reminded the Council that the Town will need to comply with recording requirements beginning the middle of next year. The Council agreed to experiment with recording using a phone camera in the next meeting.

Adjournment

The meeting was adjourned at approximately 7:00.

Approvals:

Council Member Approvals:	 
Attested by Clerk Treasurer:	
Date Approved:	10/22/2024